



INFORMATION FORM FOR ORGANIC FERTILIZERS, MICROORGANISMS AND OTHER ITEMS RELATED TO MICROORGANISM

Regulation 3, 4(3), 5(1), and 5(4)

Plant Quarantine Act 1976 & Plant Quarantine Regulations 1981

Address to :

Pengarah
 Bahagian Biosekuriti Tumbuhan
 Jabatan Pertanian, Aras 1-3,
 Wisma Tani, Jalan Sultan Salahuddin,
 50632 Kuala Lumpur
 Tel. No. : 03 – 2030 1400/1500/1434
 Fax No. : 03 – 2697 7164

A. REQUIREMENT OF IMPORTING ORGANIC FERTILIZERS/MICROORGANISMS/ OTHER ITEMS CONSISTING OF MICROORGANISM

- i. Approval for importation’s application of Organic Fertilizers/Microorganisms/ Other items consisting of Microorganism are subjected to the **Technical Committee of Importation Microorganisms and Organic Matter (Jawatankuasa Teknikal Pengimportan Mikroorganisma dan Bahan Organan (JKTPMOBO))**.
- ii. IP sample of organic fertilizers / other items consisting of microorganism:
 - a. IP sample will be given for analysis purposes to fulfil the Sanitary and Phytosanitary (SPS) requirements. Analysis to be conducted by **3 government agencies – Department of Agriculture (Plant Biosecurity Division and Soil Resources Management and Conservation Division), Department of Fisheries, Department of Veterinary Services and Institute for Medical Research (IMR)** to ensure the item will not endanger plants, fish, livestock, humans and environment.
 - b. **5 sets each of the sample (fertilizer/organic material)** are to be analysed. Sample in the form of powder weighing 250 gm for each set or sample in the form of liquid 250 ml for each set. Please separate the sample precisely into 5 sets before entry into Malaysia (using the permit of sample import issued) to ensure it will not be contaminated during transportation from the country of origin.
 - c. Please fill in Form EP-4A to apply for permit to import sample. Kindly enclose a Postal Order for the amount RM 15.00 made payable to **Ketua Pengarah Pertanian** for processing fee. Validity of the IP sample is 30 days.
 - d. **For importing sample, the entry point allowed is KLIA only.**
 - e. Importer has to bear the analysis cost. Payment are as follow: (Please enclose Postal Order/Bank Draft for each of agencies)

Agency Name	Analysis Cost for each Fertilizer	Made payable to
Department of Agriculture Malaysia	RM 90.00	Ketua Pengarah Pertanian
Department of Fisheries Malaysia	RM 120.00	Ketua Pusat, Pusat Pengurusan Kesihatan Ikan dan Kuarantin, Sepang

- f. The consideration of approval for commercial importation of Organic Fertilizers/ Other Items consisting of Microorganism by JKTPMOBO will be based on result of sample analysis.

B. MOBO APPLICATION FORM (SAMPLE AND COMMERCIAL) :

(Please attached supplementary enclosure from fertilizer manufacturer).

No	Information
1.	Importer's name as in NRIC/passport and full address. (Tel. No., Fax. No., E-mail)
2.	Forwarding agent's name as in NRIC/passport and full address. (Tel. No., Fax. No., E-mail)
3.	Exporter's name and full address. (Tel. No., Fax No., E-mail)
4.	SSM company registration certificate. (Please attached)
5.	Custom Tariff Code. (HS Code)
6.	Fertilizer/product commercial name. (please specify in no. 8 & 9)
7.	Scientific name (genus and species) of microorganism. (please specify in no. 8 if have any raw material blends)
8.	Raw material blends with fertilizer/product. (E.g. animal dung, sugarcane waste, paddy husk and others) 1. 2. 3. 4. 5. 6.
9.	Microorganism (bacteria, fungus and others) blends with fertilizer/product. E.g. bacteria scientific name is <i>Bacillus subtilis</i> , <i>Klebsiella pneumoniae</i> etc. (Please enclosed certified letter from manufacturer if the fertilizer does not contain any microorganism) 1. 2. 3. 4. 5. 6.

10.	Lab procedure/protocol in the process of inserting microorganism exist in the fertilizer/product or lab analysis report to prove existence microorganism in the fertilizer/product. (Please attach relevant information and pictures accordingly)
11.	Lab analysis report to prove absence microorganism in the fertilizer/product. (based on no. 9 - if fertilizer/product is DECLARED FREE from any microorganism)
12.	Country of manufacturer/origin.
13.	Other countries using this fertilizer/product. (With relevant evidence)
14.	Manufacturing process of fertilizer/product. (Please enclosed flowchart with relevant descriptions and pictures accordingly)
15.	Official declaration from responsible authority (government authority) that the fertilizer/product are not containing any ingredients which can cause harmful affect to any plant, livestock, fish, human and environment. (Please attached)
16.	Fertilizer/product effect on plants. (Please enclosed relevant evidence)
17.	Fertilizer/product effect on livestock. (Please enclosed relevant evidence)
18.	Fertilizer/product effect on fish. (Please enclosed relevant evidence)
19.	Fertilizer/product effect on human and environment. (Please enclosed relevant evidence)
20.	NPK content. (E.g.: Nitrogen 8%, Phosphorus 10%, and Potassium 7%)
21.	Mineral content. (E.g. Manganese, Iron, etc.)
22.	Fertilizer/product form with picture. (Solid substance/liquid/granule etc.)
23.	Quantity to be imported. (per consignment per year)
24.	Frequency of importation conducted annually.

25.	Packaging material for consignment/product. (E.g. gunny jute/plastic bag, etc.)
26.	Address storage premises in Malaysia.
27.	Entry point in Malaysia.
28.	Mode(s) of transport. (by land/sea/air)
29.	Others. DOA has the right to request additional information. (If applicable)

**** Any attachment of additional information must arrange accordingly based on number in MOBO form and current information/report.**

C. NOTE:

1. Department of Agriculture as secretariat of JKTPMOBO **WILL NOT PROCESS** any application importation of Organic Fertilizers/Microorganisms/ Other items consisting of Microorganism which are incomplete given by the organization/importer/exporter/forwarding agent or any individual.
2. The applicant must submit **a MOBO forms and additional in a hard copy**. Applications will be **CANCELLED** if the secretariat of JKTPMOBO had not received any complete information of the application **within 6 months from the date of receipt of the application form**.
3. **ANY REJECTION OF THE APPLICATION** of importation Organic Fertilizers/Microorganisms/ Other items consisting of Microorganism (final decision) by JKTPMOBO, **THE DECISION WILL BE FIRM AND WILL NOT ENTERTAIN ANY APPEAL** from applicant (importer or any interested/influence parties towards the application of the importation).
4. JKTPMOBO will not tolerate with conflict of interest / neither offer nor accept gifts, favours or hospitality or pressure from importer or any interested/influence parties towards the application of the importation.
5. Importer is obliged to follow all the command, direction, or request of JKTPMOBO. If any incorrect information or non-compliance is detected, JKTPMOBO has the right to reject the application.

D. DECLARATION

I confess and believe that all the information given is true and correct. Legal action can be imposed to me if I does not comply with all the procedure of JKTPMOBO.

Date :

Signature :

Applicant name :

Designation :

NRIC/Passport no. :